

**MELIN STEEL JOINT STOCK  
COMPANY**

No.: /2025/CBTT-MEL

**SOCIALIST REPUBLIC OF VIETNAM**  
**Independence – Freedom – Happiness**

*Hanoi, April 28, 2025*

**EXTRAORDINARY INFORMATION DISCLOSURE**

**To: The State Securities Commission of Vietnam  
Hanoi Stock Exchange**

**1. Organization Name:** Mê Lin Steel Joint Stock Company

- **Stock Code:** MEL
- **Address:** Administrative Area No. 8, Dong Da Ward, Vinh Yen City, Vinh Phuc Province.
- **Contact Phone:** 024.35840545/46
- **Fax:** 024.35840544
- **Email:** phonghens@melinsteel.vn No.: /2025/CBTT-MEL
- **Legal Representative:** Mr. Pham Quang
- **Position:** General Director

**2. Disclosure Content:**

Mê Lin Steel Joint Stock Company announces the following information:

- Minutes of the 2025 Annual General Shareholders' Meeting, Document No. 01/2025/BBĐHĐCĐ-MEL dated April 28, 2025 ("AGM Meeting Minutes No. 01");
- Resolution of the 2025 Annual General Shareholders' Meeting, Document No. 01/2025/NQĐHĐCĐ-MEL dated April 28, 2025 ("AGM Resolution No. 01");

**3. This information has been disclosed on the Company's official website on April 28, 2025, at the following link: <http://melinsteel.vn/>**

We hereby confirm that the information disclosed above is accurate and we take full legal responsibility for the content of the disclosed information.

**Attachments:**

- AGM Meeting Minutes No. 01
- AGM Resolution No. 01

**Recipients:**

- As above;
- Archives Department

**Representative of the Organization**

**Legal Representative**

**GENERAL DIRECTOR**



**PHAM QUANG**



**MINUTES OF MEETING  
2025 ANNUAL GENERAL SHAREHOLDERS MEETING OF  
MELIN STEEL JOINT STOCK COMPANY**

**I. COMPANY INFORMATION**

Melin Steel Joint Stock Company: Registration Certificate No. 2500222727 issued by the Vinh Phuc Department of Planning and Investment, first issued on January 13, 2003, and amended for the 19th time on January 22, 2025. The company held the 2025 Annual General Meeting of Shareholders.

**Meeting time:** From 08:30 AM to 11:15 AM on April 28, 2025.

**Meeting venue:** Office (2nd floor), Melin Steel Joint Stock Company's factory at Lot 29A, Quang Minh Industrial Park, Me Linh District, Hanoi City.

**Participants:** Members of the Board of Directors ("BOD"), the Supervisory Board ("SB"), the Executive Board, and the Company's shareholders (as listed on the record date of April 2, 2025).

**II. OPENING OF THE GENERAL MEETING**

**1. Legality of the Meeting**

Ms. Dang Thi Huong – Head of the Shareholder Eligibility Verification Committee – announced the Shareholder Eligibility Verification Minutes at 08:30 AM on April 28, 2025, as follows:

- The total number of voting shareholders of the Company: 242 shareholders, representing 15,000,000 shares, accounting for 100% of the total voting shares (01 share = 01 voting right).
- The total number of voting shareholders attending the Meeting: 30 shareholders, including 22 shareholders attending in person and 08 shareholders represented by proxy.
- These shareholders own and represent 14,564,775 shares, accounting for 97.10% of the total voting rights of the Company.

Pursuant to Clause 1, Article 145 of the Law on Enterprises and the Company's Charter, the 2025 Annual General Meeting of Shareholders of Melin Steel Joint Stock Company is deemed lawful and qualified to proceed.

**2. Statement of Purpose and Introduction of Participants**

The Master of Ceremonies (MC) announced the purpose of convening the General Meeting of Shareholders and introduced the attending delegates.

**3. Introduction of the Chairperson, Secretary, and Vote Counting Committee**

To facilitate the proceedings of the Meeting, the General Meeting of Shareholders unanimously approved the list of the Presidium, the Secretariat, and the Vote Counting Committee, specifically as follows:





**Board of Shareholders:**

1. Ms. Le Thi Huong Giang – Chairwoman of the Board of Directors – Chairperson
2. Mr. Pham Quang – General Director – Member
3. Ms. Bach Thi Ngoc Thuy – Member

**Election of the Secretariat**

1. Ms. Nguyen Thi Thuy Van – Secretary

**Vote Counting Committee:**

1. Ms. Dang Thi Huong – Head of the Vote Counting Committee
2. Ms. Ma Thi Bich Thuy – Member

**Voting Result:** 97.10% of the attending shareholders unanimously approved.

**III. CONTENT OF THE MEETING****1. Announcement of the Meeting's Rules and Voting on the Agenda**

- Ms. Le Thi Huong Giang – Chairperson, presented the Meeting Agenda and the Rules for organizing the General Meeting.

**Voting Result:** 97.10% of the attending shareholders unanimously approved.

**2. Presentation of Reports and Proposals at the Meeting**

- Ms. Le Thi Huong Giang – Chairwoman of the Board of Directors, presented the Report on the activities of the Board of Directors in 2024 and the operational plan for 2025.
- Ms. Le Thi Huong Giang – Chairwoman of the Board of Directors, presented matters related to the organization of elections for members of the Board of Directors and the Supervisory Board for the 2025–2030 term.

The Board of Directors respectfully submitted these matters to the General Meeting of Shareholders for consideration and approval.

- Mr. Pham Quang – General Director of the Company, presented the Report on Business Performance in 2024 and the Business Plan for 2025.

**2024 Business Performance Results**

Indicator	2024 Target (Million VND)	2024 Actual (Million VND)	% Completion vs. Target
Total Revenue	800,000	879,845	109.98%
Total Expenses	785,000	870,542	110.19%
Profit Before Tax	15,000	9,303	93.03%
Profit After Tax	12,000	8,105	101.31%

**2025 Business Plan**

Indicator	Unit	2024 Actual (Million VND)	2025 Target (Million VND)
Total Revenue	Mil. VND	879,845	800,000
Profit Before Tax	Mil. VND	9,303	8,000

- Ms. Do Thi Xuan Kiem – Head of the Supervisory Board: Presented the Supervisory Board's activity report for 2024 and the operational plan for 2025.



- Mr. Nguyen The Giang – Chief Accountant: Presented the Proposal for approval of the audited financial statements for 2024.
- Mr. Nguyen The Giang – Chief Accountant: Presented the Proposal on the selection of the audit firm for the 2025 financial statements.
- Mr. Nguyen The Giang – Chief Accountant: Presented the Proposal on the distribution of profits for 2024 and the dividend payment plan for 2025.
- Mr. Nguyen The Giang – Chief Accountant: Presented the Proposal on remuneration for the Board of Directors and the Supervisory Board for 2024 and the plan for 2025.

#### IV. DISCUSSION

The shareholders presented their opinions and discussed the contents of the 2025 Annual General Meeting of Shareholders.

#### V. VOTING AND BALLOT COUNTING

The shareholders conducted voting on the matters presented in the Proposals during the Meeting and cast their ballots into the prepared ballot boxes.

#### VI. BREAK

The Meeting took a recess.

#### VII. ANNOUNCEMENT OF VOTING RESULTS FOR RESOLUTIONS APPROVED AT THE MEETING

Ms. Dang Thi Huong, on behalf of the Vote Counting Committee, announced the vote counting minutes with the following results:

1. Approval of the 2024 Business Performance Report and the 2025 Business Plan.  
**Voting result: 97.10% of the attending shareholders unanimously approved..**
2. Approval of the Report on the activities of the Board of Directors in 2024 and the operational plan for 2025.  
**Voting result: 97.10% of the attending shareholders unanimously approved..**
3. Approval of the Report on the activities of the Supervisory Board in 2024 and the operational plan for 2025.  
**Voting result: 97.10% of the attending shareholders unanimously approved..**
4. Approval of the audited financial statements for 2024.  
**Voting result: 97.10% of the attending shareholders unanimously approved..**
5. Approval of the Proposal on the selection of the audit firm for the 2025 financial statements.  
**Voting result: 97.10% of the attending shareholders unanimously approved.**
6. Approval of the Proposal on the profit distribution for 2024 and the dividend payment plan for 2025.  
**Voting result: 97.10% of the attending shareholders unanimously approved.**
7. Approval of the Proposal on remuneration for the Board of Directors and the Supervisory Board for 2024 and the plan for 2025.  
**Voting result: 97.10% of the attending shareholders unanimously approved.**
8. Election of members to the Board of Directors for the 2025–2030 term.  
The General Meeting of Shareholders agreed on the number of Board members for the 2025–2030 term to be 03 persons.  
The list of nominated candidates includes:





No.	Full Name	Date of Birth	Nominated Position
1	Ms. Le Thi Huong Giang	17/12/1968	Member of the BOD
2	Mr. Pham Quang	07/10/1970	Member of the BOD
3	Ms. Bach Thi Ngoc Thuy	09/10/1968	Member of the BOD

#### Voting Results

No.	Full Name	Nominated Position	Votes in Favor	Approval Rate (%)	Elected
1	Ms. Le Thi Huong Giang	Member of the BOD	14,564,775	97.10%	✓
2	Mr. Pham Quang	Member of the BOD	14,564,775	97.10%	✓
3	Ms. Bach Thi Ngoc Thuy	Member of the BOD	14,564,775	97.10%	✓

#### 9. Election of Members to the Supervisory Board for the 2025–2030 Term

The General Meeting of Shareholders agreed on the number of members of the Supervisory Board for the 2025–2030 term to be **03 persons**.

The list of nominated candidates includes:

No.	Full Name	Date of Birth	Nominated Position
1	Ms. Do Thi Xuan Kiem	11/05/1959	Member of the Supervisory Board
2	Mr. Chu Duc Khuong	16/06/1965	Member of the Supervisory Board
3	Mr. Nguyen Manh Hai	21/07/1981	Member of the Supervisory Board

#### Voting Results

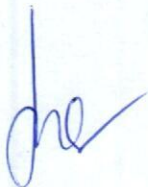
No.	Full Name	Nominated Position	Votes in Favor	Approval Rate (%)	Elected
1	Ms. Do Thi Xuan Kiem	Member of the Supervisory Board	14,564,775	97.10%	✓
2	Mr. Chu Duc Khuong	Member of the Supervisory Board	14,564,775	97.10%	✓
3	Mr. Nguyen Manh Hai	Member of the Supervisory Board	14,564,775	97.10%	✓

#### VIII. APPROVAL OF THE MEETING MINUTES, CONGRESS RESOLUTION, AND CLOSING OF THE CONGRESS

- Ms. Nguyễn Thị Thúy Vân, Secretary of the Meeting, announced the full text of the Minutes and the Resolutions of the General Meeting.

- The General Meeting of Shareholders had no comments or amendments to the contents of the Minutes and the Resolutions. The Meeting approved the Minutes and the Resolutions with a 97.10% approval rate from all voting shareholders present.
- Ms. Lê Thị Hương Giang officially closed the General Meeting.  
The Meeting concluded at 11:30 AM on the same day.

**SECRETARY**



**NGUYEN THI THUY VAN**

**ON BEHALF OF THE GENERAL MEETING  
CHAIRPERSON**



**LE THI HUONG GIANG**





**RESOLUTION**  
**2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS**  
**MELIN STEEL JOINT STOCK COMPANY**

**Pursuant to:**

- The Law on Enterprises No. 59/2020/QH14 passed by the National Assembly on June 17, 2020 (“Enterprise Law 2020”);
- The Law on Securities No. 54/2019/QH14 passed by the National Assembly on November 26, 2019 (“Securities Law 2019”);
- The Charter on the Organization and Operation of Melin Steel Joint Stock Company adopted on May 21, 2021;
- The Minutes of the 2025 Annual General Meeting of Shareholders No. 01/2025/BBĐHCD-MEL dated April 28, 2025 of Melin Steel Joint Stock Company;

**RESOLVED**

**Article 1: Approval of the Report on the activities of the Board of Directors in 2024 and the operational plan for 2025.**

**Article 2: Approval of the Report on business performance in 2024 and the business plan for 2025.**

The General Meeting of Shareholders approved the report on the Company’s business performance in 2024 and the business plan for 2025 with the following contents:

**2024 Business Performance Results:**

<b>Indicator</b>	<b>Planned for 2024 (VND million)</b>	<b>Actual 2024 (VND million)</b>	<b>Completion Rate</b>
Total Revenue	800,000	879,845	109.98%
Total Expenses	790,000	870,542	110.19%
Profit Before Tax	10,000	9,303	93.03%
Profit After Tax	8,000	8,105	101.31%

The General Meeting of Shareholders approved the 2025 Business and Investment Performance Report with the following details:



**2025 Business Plan**

Indicator	Unit	Actual 2024 (VND million)	Planned 2025 (VND million)
Total Revenue	Million VND	879,845	800,000
Profit Before Tax	Million VND	9,303	8,000

**Article 3: Approval of the Supervisory Board's report on activities in 2024 and the activity plan for 2025.**

**Article 4: Approval of the Audited Financial Statement for 2024.**

The General Meeting of Shareholders approves the 2024 Financial Statement audited by International Auditing and Valuation Co., Ltd.

**Article 5: Approval of the proposal to select the audit firm for the 2025 Financial Statement.**

The General Meeting of Shareholders authorizes the Board of Directors to select an independent audit firm to audit the 2025 Financial Statement.

**Article 6: Approval of the profit distribution plan and dividend payment for 2024, and the planned distribution for 2025.**

- Dividend payment for 2024: No dividend
- Expected dividend for 2025: 10% in cash

**Article 7: Approval of the remuneration plan for the Board of Directors and Supervisory Board for 2024 and the plan for 2025.**

The General Meeting of Shareholders authorizes the Board of Directors to decide and implement the remuneration for the Board of Directors and Supervisory Board in 2025, which will be reported at the 2026 Annual General Meeting of Shareholders.

**Article 8: Approval of the list of members of the Board of Directors for the term 2025 – 2030**

No	Name	Nominee Position
1	Mrs. Lê Thị Hương Giang	Member of the Board of Directors
2	Mr. Phạm Quang	Member of the Board of Directors
3	Mrs. Bạch Thị Ngọc Thúy	Member of the Board of Directors

**Article 9: Approval of the list of members of the Supervisory Board for the term 2025 – 2030**

No	Name	Nominee Position
1	Mrs. Đỗ Thị Xuân Kiệm	Member of the Supervisory Board
2	Mr. Chu Đức Khương	Member of the Supervisory Board
3	Mr. Nguyễn Mạnh Hải	Member of the Supervisory Board



**Article 10:** This resolution is fully approved by the General Meeting of Shareholders and takes effect from the date of signing. The Board of Directors shall direct and organize the effective implementation of the contents agreed upon by the Shareholders at the meeting.

**Recipient:**

- Shareholders;
- Office Archives;

**ON BEHALF OF THE GENERAL ASSEMBLY OF SHAREHOLDERS  
CHAIRPERSON - CHAIRMAN OF THE BOARD OF DIRECTORS**



**LE THI HUONG GIANG**





*Hanoi, April 28, 2025*

**LIST OF CANDIDATES**

(For the Election of Members of the Board of Directors and Supervisory Board for the  
2025–2030 Term)

**To: The 2025 Annual General Meeting of Shareholders  
Melin Steel Joint Stock Company**

**Based on:**

- The Law on Enterprises No. 59/2020/QH14 dated June 17, 2020, and its guiding documents;
- The Company's Charter on organization and operation;
- Shareholders' nomination dossiers;

The Board of Directors of Melin Steel Joint Stock Company respectfully submits to the 2025 Annual General Meeting of Shareholders the list of candidates for the election of the Board of Directors and the Supervisory Board for the 2025–2030 term, as follows:

**1. List of Candidates for the Board of Directors (Term 2025–2030)**

No.	Full Name	Date of Birth	Educational Qualification	Nominated Position
1	Ms. Le Thi Huong Giang	17/12/1968	Bachelor's Degree	Member of the Board of Directors
2	Mr. Pham Quang	07/10/1970	Bachelor's Degree	Member of the Board of Directors
3	Ms. Bach Thi Ngoc Thuy	09/10/1968	Bachelor's Degree	Member of the Board of Directors

**2. List of Candidates for the Supervisory Board (Term 2025–2030)**

No.	Full Name	Date of Birth	Educational Qualification	Nominated Position
1	Ms. Do Thi Xuan Kiem	11/05/1959	Bachelor's Degree	Member of the Supervisory Board
2	Mr. Chu Duc Khuong	16/06/1965	Engineer	Member of the Supervisory Board
3	Mr. Nguyen Manh Hai	21/07/1981	Engineer	Member of the Supervisory Board

The Board of Directors respectfully submits this list for approval by the 2025 Annual General Meeting of Shareholders.

On behalf of the Board of Directors  
Chairman



**Le Thi Huong Giang**



**MELIN STEEL JOINT STOCK  
COMPANY**

No:02/2025/Resolution-BOD

**SOCIALIST REPUBLIC OF VIETNAM**  
**Independence – Freedom – Happiness**

Hanoi, April 28, 2025

**RESOLUTION OF THE BOARD OF DIRECTORS**  
**ME LIN STEEL JOINT STOCK COMPANY**

**Pursuant to:**

- *The Enterprise Law No. 59/2020/QH14 dated June 17, 2020;*
- *The Charter on the organization and operation of the Company;*
- *The minutes of the ballot count for the election of the Board of Directors at the 2025 Annual General Meeting of Shareholders of Me Lin Steel Joint Stock Company on April 28, 2025;*
- *The minutes of the Board of Directors meeting regarding the election of the Chairman of the Board of Directors of Me Lin Steel Joint Stock Company on April 28, 2025.*

**RESOLVES**

**Article 1:** The Board of Directors unanimously elects the Chairman of the Board of Directors of Me Lin Steel Joint Stock Company for the term 2025-2030 as follows:

Ms. Le Thi Huong Giang

Citizen ID number: 001168009130 Date of issuance: July 10, 2021 Issued by:

Director of the Department of Administrative Management of Social Order Police

Date of Birth: December 17, 1968

Permanent Address: No. 74 Lo Duc, Pham Dinh Ho, Hai Ba Trung, Hanoi

**Article 2:** This resolution shall take effect from the date of signing. Within their scope of authority and responsibility, the members of the Board of Directors, the Supervisory Board, and relevant departments/units/individuals are responsible for implementing this resolution.

**Recipients:**

- *As per Article 2;*
- *Board of Directors (BOD);*
- *Supervisory Board (SB);*
- *General Secretary (GSO);*
- *Filed at HR Department./.*

**ON BEHALF OF THE BOARD OF DIRECTORS**  
**CHAIRMAN OF THE BOARD OF DIRECTORS**



**LE THI HUONG GIANG**



**MELIN STEEL JOINT STOCK  
COMPANY**

No. 01/2025/BB-AUD



**SOCIALIST REPUBLIC OF VIETNAM**

**Independence – Freedom – Happiness**

*Hanoi, April 28, 2025*

**MINUTES OF THE SUPERVISORY BOARD MEETING**

*"Subject: Election of the Head of the Supervisory Board of Me Lin Steel Joint Stock Company."*

- Pursuant to the Enterprise Law No. 59/2020/QH14 dated June 17, 2020;
- Pursuant to the Charter on the organization and operation of the Company;
- Pursuant to the ballot count minutes for the election of the Supervisory Board at the 2025 Annual General Meeting of Shareholders of Me Lin Steel Joint Stock Company on April 28, 2025.

**Today, at 10:20 AM on April 28, 2025, the Supervisory Board of Me Lin Steel Joint Stock Company held a meeting to elect the Head of the Supervisory Board as follows:**

- I. Time and Location:** At 10:20 AM, on April 28, 2025, at Me Lin Steel Joint Stock Company.
- II. Participants:**

No	Full Name	Title
1	Ms. Do Thi Xuan Kiem	Member of the Supervisory Board
2	Mr. Chu Duc Khuong	Member of the Supervisory Board
3	Mr. Nguyen Manh Hai	Member of the Supervisory Board

**III. Meeting Content**

Based on the results of the election of members of the Supervisory Board for the 2025–2030 term at the 2025 Annual General Meeting of Shareholders, and after careful consideration, the Supervisory Board of Me Lin Steel Joint Stock Company agreed on the election of the Head of the Supervisory Board as follows:

**Ms. Do Thi Xuan Kiem**

Date of Birth: May 11, 1959

Permanent Address: 67 Ngo Quynh, Thanh Nhan Ward, Hai Ba Trung District, Hanoi

**IV. RESULT OF THE SUPERVISORY BOARD'S VOTE**

- Agreed to elect Ms. Do Thi Xuan Kiem as Head of the Supervisory Board of Me Lin Steel Joint Stock Company for the 2025–2030 term.

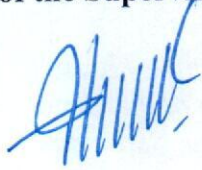
**✓ Voting result for the Head of the Supervisory Board:**

- + Total number of votes: 03 votes
- + Number of votes in favor: 03 votes
- + Number of votes against: 00 votes



The meeting concluded at 10:30 AM on the same day. This Minutes was read aloud to all members of the Supervisory Board, and all members of the Supervisory Board of Me Lin Steel Joint Stock Company agreed and signed below.

**Chair of the Supervisory Board**



**Do Thi Xuan Kiem**

**Member**



**Chu Duc Khuong**

**Member**



**Nguyen Manh Hai**



**MINUTES OF THE BOARD OF DIRECTORS MEETING**

*"Subject: Election of the Chairman of the Board of Directors of Me Lin Steel Joint Stock Company"*

- Pursuant to the Law on Enterprises No. 59/2020/QH14 dated June 17, 2020;
- Pursuant to the Charter on organization and operation of the Company;
- Pursuant to the Vote Counting Minutes for the election of the Board of Directors at the 2025 Annual General Meeting of Shareholders of Me Lin Steel Joint Stock Company dated April 28, 2025.

Today, at 10:20 AM on April 28, 2025, the Board of Directors of Me Lin Steel Joint Stock Company convened a meeting to elect the Chairman of the Board of Directors, with the following details:

**I. Time and Venue:** At 10:20 AM on April 28, 2025, at Me Lin Steel Joint Stock Company.

**II. Attendees:**

No	Full Name	Title
1	Ms. Le Thi Huong Giang	Member of the Board of Directors
2	Mr. Pham Quang	Member of the Board of Directors
3	Ms. Bach Thi Ngoc Thuy	Member of the Board of Directors

**III. Meeting Content**

Based on the results of the election of the members of the Board of Directors for the 2025–2030 term at the 2025 Annual General Meeting of Shareholders, and after careful consideration, the Board of Directors of Me Lin Steel Joint Stock Company agreed to elect the Chairman of the Board of Directors as follows:

**Ms. Le Thi Huong Giang**

Date of Birth: December 17, 1968

Permanent Address: No. 74 Lo Duc Street, Pham Dinh Ho Ward, Hai Ba Trung District, Hanoi

**IV. VOTING RESULTS OF THE BOARD OF DIRECTORS**

- The Board unanimously elected Ms. Le Thi Huong Giang as Chairwoman of the Board of Directors of Me Lin Steel Joint Stock Company for the 2025–2030 term.

✓ **Voting results for the Chairwoman position:**

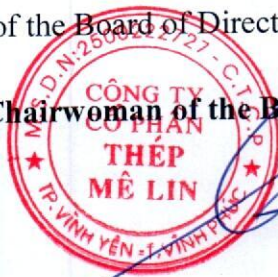
- + Total number of votes: 03 votes
- + Number of votes in favor: 03 votes
- + Number of votes against: 00 votes



The meeting concluded at 10:25 AM on the same day.

This Minutes was read aloud to all members of the Board of Directors, and all members of the Board of Directors of Me Lin Steel Joint Stock Company agreed to sign below.

**Chairwoman of the Board of Directors**



**Le Thi Huong Giang**

**Member**

A handwritten signature in blue ink, likely belonging to Pham Quang.

**Pham Quang**

**Member**

A handwritten signature in blue ink, likely belonging to Bach Thi Ngoc Thuy.

**Bach Thi Ngoc Thuy**